

## Notes of Bridgend Public Services Board 23 January 2017 at Bridgend Life Centre

<b>Attendance</b>	<b>Organisation</b>
Alison Francis	WG
Andrew Davies	ABMU
Cllr Hywel Williams	BCBC
Claire Fauvel	PHW
Darren Mepham	BCBC
Huw Jakeway	SWFRS
Katy Chamberlain	Bridgend Business Forum
Kay Harries	BAVO
Mark Brace	PCC
Martin Jones	SWP
Martin Morgans	BCBC
Martyn Evans	NRW
Rachael Edwards	CRC Wales
Sian Harrop Griffiths	ABMU
Simon Pirotte	Bridgend College
Stephen Cook	V2C
Stuart Parfitt (StP)	SWP
Vaughan Jenkins	SWFRS
<b>Also in attendance</b>	
Nick Miller	Miller
Adam Greenwood	Miller
Yuan Shen	BCBC
Judith Jones	Partnership support
Gaynor Griffiths	Partnership support
<b>Apologies</b>	
Cllr Huw David	BCBC
David Bebb	CRC Wales
Heidi Bennett	BAVO
Judith Tomlinson	PHW
Peter Vaughan	SWP
Richard Hughes	Awen

<b>Agenda item</b>	<b>Comments</b>	<b>Action</b>
<b>1</b>	<b>Apologies and Introductions</b>	
1.1	DM welcomed all to the meeting and asked for quick introductions, apologies were recorded as above.	
<b>2</b>	<b>Minutes of the meeting held on 28 November and Matters Arising</b>	
2.1	Notes of the previous meeting were approved, no matters arising.	
<b>3</b>	<b>Draft Assessment of Wellbeing – presentation by Miller</b>	
3.1	NM invited members to raise questions throughout the presentation.	
3.2	Presentation provided background, the methodology used, along with the range of data both quantitative and qualitative, highlighted key issues and concluded with emerging themes.	

3.3	Discussion followed, initial thoughts were that the content was good, historically assessments have been needs based rather than asset based and this assessment provides a good place to build on.	
3.4	YS went through the themes highlighting the findings, any queries or additional information regarding data should be forwarded directly to NM (contact details provided).	
3.5	<p>The next phase is the public consultation and discussion turned to the consultation process, timeframe and questions to ask.</p> <ul style="list-style-type: none"> <li>• Consultation relates to the assessment – have we got it right?</li> <li>• Questions need to focus people’s view – agree/disagree with current picture</li> <li>• Summary needed for each chapter with key messages - ME suggested each organisation complete a template and include a question for the consultation. <b>Action:</b> develop template</li> <li>• BCBC consultation and engagement team have been contacted, time allocated, they await questions. <b>Action:</b> consultation framework to be completed.</li> <li>• Need to market consultation widely, members to promote within organisations</li> <li>• Consultation will provide further information to feed into Wellbeing Plan</li> </ul>	<p>ME</p> <p>JJ</p>
<b>4</b>	<b>PSB Thematic Workshops 2016 – A Summary and Recommendations</b>	
4.1	Summary previously circulated, DM noted that the recommendations were his views and opened up discussion and welcomed members opinions on the way forward.	
4.2	<p><b>Points 1 – 3</b> all agreed PSB to watch progress, BCBC involved with Cardiff City Deal and ABMU involved with Swansea City deal therefore PSB presence on both with opportunity to feedback to PSB.</p> <p><b>Action:</b> update on ARCH (Swansea City Deal) to be circulated</p>	AD
4.3	<p><b>Point 4</b> are existing projects under LSB that focus on a particular locality, need to query are they working? If not resources could be allocated elsewhere. Discussion followed regarding in house evaluation or commission out. All agreed most cost effective way initially was to table presentation to PSB. <b>Action:</b> arrange presentations</p>	Support team
4.4	<p><b>Point 5</b> SP and AD supported a review of PSB oversight or governance of Anti-Poverty grant schemes, adding there may be potential for members to bring match funding etc. AF agreed this fits the agenda, to avoid duplication and expose the bigger picture. Discussion followed regarding the uncertainty surrounding the funding streams. All agreed a smaller group should meet to explore further prior to knowing the full details. <b>Action:</b> carry out review</p>	MM
4.5	<p><b>Point 6</b> following discussion all agreed this was not a PSB issue however, all will share good practice.</p>	
4.6	<p><b>Point 7</b> all agreed PSB should establish T&amp;F group to discuss opportunities for upskilling current workforce and apprenticeships. <b>Action:</b> SP &amp; JJ to set up group.</p>	JJ
4.7	<p><b>Point 8</b> all agreed PSB to review CSP. <b>Action:</b> review current situation. StP added that the CSP needs to rely on this group for strategic guidance and report back to PSB.</p>	MM
4.8	<p><b>Point 9</b> ME noted that NRW are charged to do this work and will feed progress into PSB</p>	

4.9	<b>Point 10 &amp; 11</b> discussion followed regarding applying best practice and sharing with partners, this would impact on large amount of employee and their families. AD noted that Prof Ceri Philips would welcome a follow up conversation. <b>Action:</b> DM to contact Prof Ceri Philips, AD & SHG to take lead	<b>DM AD &amp; SHG</b>
<b>5</b>	<b>Future Workshop Themes</b>	
5.1	Outline of Children theme presented: <ul style="list-style-type: none"> <li>• ACE</li> <li>• 1000 days</li> <li>• Children Zones</li> </ul> AF volunteered to lead the workshop	
5.2	SP offered Bridgend Collage as the venue.	
<b>6</b>	<b>Any Other Business</b>	
6.1	ME queried date of the next Scrutiny Panel, JJ confirmed 9.02.17 to consider the WBA and reports on GVV and LEAD projects.	
6.2	AD noted that ABMU will scrutinise their PSB activities via their accountability panel.	
6.3	SP presented NVQ and Learn Direct opportunities at Bridgend College that will be promoted via the Business Forum and invited interested members to contact him directly.	
6.4	DM suggested, in light of heightened activity, reconvening the group that looked into suicide events with the view of meeting the strategic challenges surrounding the media and developing some tactical, responsible decisions, PSB agreed. <b>Action:</b> reconvene the group	<b>DM</b>
<b>7</b>	<b>Date of next meeting</b>	
7.1	27 March 2017, Bridgend College	

Agenda	Action Log	By Who
3.5	Summary needed for each chapter with key messages – develop template	ME
3.5	Consultation framework to be completed	JJ
4.2	Update on ARCH (Swansea City Deal) to be circulated	AD
4.3	Arrange presentations on Llynfi 20 and GVV to the board	Support Team
4.4	Review of Anti-Poverty grant schemes	MM
4.6	T&F group to discuss opportunities for upskilling current workforce and apprenticeships	JJ & SP
4.7	Review current CSP situation	MM
4.9	Contact Prof Ceri Philips	DM
4.9	Physical activity/coordinate improvements of PSB partner's workforce	AD & SHG
6.4	Reconvene group	DM