**Local Authority Governor Application**

All those seeking an appointment or re-appointment as a LA governor must complete this form. Before you complete the form, please read the guidance on the local authority’s website [www.bridgend.gov.uk](http://www.bridgend.gov.uk) regarding the role of school governors.

**Eligibility to become a local authority governor**

Regulations disqualify certain individuals from becoming a governor. The Qualification and disqualification of school governors is detailed in Schedule 5 of The Government of Maintained Schools (Wales) Regulations 2005.

**You will be required to declare that you are not disqualified from becoming a governor.**

The criteria are:

1. A governor must be aged 18 or over at the time of their election or appointment.
2. A person is disqualified from holding or from continuing to hold office as a school governor if they:

* fail to attend the governing body meetings, without the consent of the governing body, for a continuous period of six months, beginning with the date of the first meeting missed. Where a governor has sent an apology for the meeting, the minutes of that meeting must record the governing body’s consent or otherwise to the absence and a copy of the minutes must be sent to the governor;
* are made bankrupt, have made an arrangement with creditors, or had their estate sequestrated, which has not been discharged, annulled or rescinded;
* have been disqualified from acting as a company director under the laws of Wales, England, Scotland or Northern Ireland;
* have been removed from the office of charity trustee under the laws of Wales, England, Scotland or Northern Ireland;
* are included in any list prohibiting or restricting their employment with children, young persons or adults under the laws of Wales, England, Scotland or Northern Ireland;
* have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor
* have received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
* have, at any time, received a prison sentence of five years or more;
* have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
* refuse a request by the governing body to make an application to the Disclosure and Barring Service (DBS) for a DBS certificate.

**Please note: if you are appointed as a local authority governor and you meet any disqualification criterion while holding that governorship, you must inform both the clerk to the governing body and the local authority as soon as you become aware, or should have become aware, of the fact**.

1. A person cannot, at any time:

* hold more than one governorship at the same school; nor
* be a member of more than two governing bodies of maintained schools unless they are:
* a governor appointed to a school causing concern under sections 6, 7, 13 or 14 of the School Standards and Organisation (Wales) Act 2013; or
* a temporary governor (that is, a person appointed to be a member of a temporary governing body).

**I confirm that I am not disqualified from becoming a governor**

**Local Authority Governor Application**

**Please complete every section of this form**. If any section is not completed, your application will be rejected.

**Your details**

|  |  |
| --- | --- |
| Title (Mr, Mrs, Miss, Ms etc) |  |

|  |  |
| --- | --- |
| Your forename |  |

|  |  |
| --- | --- |
| Your legal surname |  |

**Current address**

|  |  |
| --- | --- |
| House number or name |  |

|  |  |
| --- | --- |
| Street |  |

|  |  |
| --- | --- |
| Town |  |

|  |  |
| --- | --- |
| County |  |

|  |  |
| --- | --- |
| Postcode |  |

**Contact details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Your email address: |  | | | | | | | | | | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Your telephone number:  Home |  | | | | | | | | | | | | | | | | | | |
| Work |  | | | | | | | | | | | | | | | | | | |
| Mobile |  | | | | | | | | | | | | | | | | | | |

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| --- | --- |
| Name of the school for which you are  applying to be a local authority  governor. |  |
|  |  |

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| --- | --- | --- | --- | --- | --- |
| Are you a governor at another school?  Please tick | | Yes |  | No |  |
| If yes, please provide the  name of the school and  the location. |  | | | | |

**Further Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Please outline any further information you wish to be considered in support of your application.  **For example:**   * Current and/or previous experience as a governor; * Experience and/or relevant knowledge of educational issues; * Knowledge and understanding of the role and functions of the local authority; * Interest in and/or knowledge of the school you are applying for. | | | | | | |
|  | | | | | | |
|  | | | | | |
| Do you have any unresolved complaints with the school/governing body or member of school staff?  **(Any unresolved complaint will not preclude your application for progressing)**  Please tick | Yes |  | No |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Do you wish for all future communication with you  to be in Welsh?  Please tick | Yes |  | No |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| How would you like to receive notification of the outcome of your application?  Please tick | By  mail |  | By  email |  |

**DECLARATION**

Please confirm all requirements needed below:

I have read the information regarding the appointment of local authority governors;

I confirm my eligibility to stand as a local authority governor and that the information provided in support of my application for nomination as local authority governor is accurate;

If appointed, I agree to inform the local authority of any change to my circumstances that might disqualify me from holding office as a local authority governor;

**Data protection**

* + - * Any information recorded in this application will be held electronically and used by Bridgend County Borough Council (the local authority) for the purpose of processing your application.
      * We regard your privacy as important and we comply with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. The full Data Protection guidance and principles of the local authority may be viewed on our website: <https://www.bridgend.gov.uk/my-council/freedom-of-information/data-protection/>
      * The local authority will share the information provided on the form with the relevant school/s in accordance with the Fair Processing Statement – Education and Family Support, which is available at <https://www.bridgend.gov.uk/my-council/freedom-of-information/data-protection/>

**Signature**

|  |
| --- |
|  |

**Date**

|  |  |  |  |  |  |  |  |  |  |
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**Please forward this completed form to:**

[pupilservices@bridgend.gov.uk](mailto:pupilservices@bridgend.gov.uk)

or post to:

Bridgend County Borough Council

Education and Family Support Directorate – Pupil Services

Civic Office

Angel Street

Bridgend

CF31 4WB