

Bridgend Public Services Board
21.09.20
Via Teams

Notes of Meeting

Attendance	Organisation
Alyson Francis	WG
Mike Evans	NRW
Dorian Lloyd	SWP
Paul Harris	DWP
Cllr Rod Shaw	PSB Scrutiny Panel
Heidi Bennett	BAVO
Helen Hammond	Partnership Support
Judith Jones	Partnership support
Katy Chamberlain	Business In Focus
Christian Hadfield	SWFRS
Marcus Longley	Cwm Taf UHB
Cllr Richard Young	BCBC
Martin Morgans	BCBC
Mark Brace	PCC
Eirian Evans	NPS Wales
Richard Hughes	Awen
Mark Shephard	BCBC
Apologies	
Simon Pirotte	Bridgend College
Huw Jakeway	SWFRS
Cllr Huw David	BCBC
Joanne Oak	V2C

No	Comment	Action
1	Welcome and Introductions and apologies	
1.1	MB welcomed PSB members to the virtual meeting.	
2	Minutes of the previous meeting held on 15 June 2020	
2.1	The minutes were accepted as an accurate record. All actions were completed or on the agenda for this meeting.	
3	Review of Terms of Reference and Election of Chair and Vice Chair	
3.1	An updated terms of reference was circulated with the papers. Any amends are asked to be sent to the PSB support team for discussion and agreement at the next meeting Action: members to feedback any amendments to the PSB support team.	All
3.2	The chair of the PSB is due to be reviewed every 12 months. MB has offered to stand again. No other nominations were received. Many members had responded to say they were happy to endorse MB to continue as chair and no objections were made. Action: MB to remain as chair.	MB
4	Report from the Wellbeing of Future Generations Commissioner https://futuregenerations2020.wales/english?category=vision	

4.1	The report from the FGC was shared. It was agreed that this document could inform the future work of the PSB																																																																																																																																																																																																						
5	Timescales for next Wellbeing Assessment and Wellbeing Plan																																																																																																																																																																																																						
5.1	<p>The next wellbeing assessments are due to be published in May 2022 and the population assessment for the RPB is due at the same time. It has been agreed to have a combined approach to the assessment for the the 3 boards. The community impact assessment will add to the original wellbeing assessment and all partners will feed into that process to provide and up to date picture and more detail around local priorities from the three boards. A timeline for the wellbeing assessment is below</p> <table border="1" data-bbox="263 566 1284 853"> <thead> <tr> <th rowspan="2">Key Actions</th> <th colspan="12">2021</th> <th colspan="5">2022</th> </tr> <tr> <th>Apr</th><th>May</th><th>Jun</th><th>Jul</th><th>Aug</th><th>Sep</th><th>Oct</th><th>Nov</th><th>Dec</th><th>Jan</th><th>Feb</th><th>Mar</th><th>Apr</th><th>May</th> </tr> </thead> <tbody> <tr> <td>Develop approach to Wellbeing assessment</td> <td>•</td><td>•</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Quantitative and qualitative data collection</td> <td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Citizen engagement/involvement activities</td> <td></td><td></td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td>•</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Workshops/focus group work/partner input</td> <td></td><td></td><td></td><td></td><td></td><td>•</td><td>•</td><td>•</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Complete draft qualitative and quantitative analysis</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td>•</td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PSB meeting to approve draft WBA</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Welsh Translation, Easy Read version, Young People version etc</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td></td><td></td><td></td><td></td> </tr> <tr> <td>WBA to Commissioner for Review</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td>•</td><td></td><td></td><td></td> </tr> <tr> <td>Statutory Consultation</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td>•</td><td></td><td></td><td></td> </tr> <tr> <td>Response to consultation</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td><td>•</td><td></td> </tr> <tr> <td>Publish WBA</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td> </tr> </tbody> </table>	Key Actions	2021												2022					Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Develop approach to Wellbeing assessment	•	•													Quantitative and qualitative data collection	•	•	•	•	•	•	•	•	•						Citizen engagement/involvement activities			•	•	•	•	•	•							Workshops/focus group work/partner input						•	•	•							Complete draft qualitative and quantitative analysis								•	•						PSB meeting to approve draft WBA										•					Welsh Translation, Easy Read version, Young People version etc										•					WBA to Commissioner for Review										•	•				Statutory Consultation										•	•				Response to consultation												•	•		Publish WBA														•	
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6.	Assets Board Feedback																																																																																																																																																																																																						
6.1	<p>The green spaces survey results were prepared for the last Assets sub board. The survey asked whether open and green spaces being used differently during lockdown and what can we learn from this to improve wellbeing in the future.</p> <p>586 respondents responded. The survey found:</p> <ul style="list-style-type: none"> ➤ 97% appreciated green space more following lock down ➤ 81% were more aware of wildlife ➤ 93% felt during lockdown green space helped their personal and family health and mental health ➤ 56% used green space to take up new exercise regimes ➤ 95% will use green space more in future. ➤ 244 people left an email address to be contacted to volunteer for conservation activity such as litter picking and tree planting. ➤ 63 respondents said that green space was important to their business <p>The results will feed into PSB Assets sub board steps in the wellbeing plan and add to the evidence base reinforcing importance of open and green space in policy/plans of partners, the community impact assessment and support a green recovery.</p> <p>Assets Sub Board felt that lockdown has highlighted the challenges many face with mental health and there is a need for these two areas to be brought together by improving green space to keep it as a resource to support wellbeing in communities. The green network will work on a programme of volunteering opportunities for when that work can start up again and an infographic of results is being prepared to feedback to citizens.</p> <p>There may be benefit to look at results from a social economic lens, considering the impact on different wards and focusing on those where greatest benefit can be had. Those volunteers from the survey should be asked to register with the BAVO volunteering portal so that they can be supported and also feed into other activities such as the</p>																																																																																																																																																																																																						

	transformation project – resilient communities. Action: ask volunteers to register on the BAVO volunteering portal.	HH
6.2	<p>Through the Assets Sub Board, a workshop session has been arranged led by the LDP team in BCBC to take an overview of existing infrastructure networks and capacity in Bridgend County Borough and discuss the individual infrastructure projects and opportunities to collaborate based around themes below:</p> <ul style="list-style-type: none"> • Transport (walking and cycling, road and rail), • Education (nursery, primary, secondary), • Health (hospitals, health centres, dentists, care of the elderly), • Environmental Management (green infrastructure, biodiversity assets, flood risk and surface water management), • Utilities (Water and waste water, gas, electricity and telecommunications). <p>PSB members are invited to take part and/or nominate someone from their organisation. Action: share a meeting request to PSB members for the workshop.</p>	HH
7	Update from Cwm Taf Regional Partnership Board	
7.1	An update is not available at present	
8	Covid 19 Community Impact Assessment	
8.1	<p>Sam Sullivan from Data Cymru gave an overview of the current draft of the community impact assessment showing the SWAY format that will provide more detail using embedded links to data that can be interactive. Much more information is currently being prepared for inclusion in the CIA that will be available to the PSB in a few weeks. Members felt that the report will be a useful resource for partners when completed. A summary should be published with a small number of key messages, particularly where the area is out of sync with the rest of Wales, and the PSB will develop a preventative action plan building on this. Members confirmed that data collected is to July and August reflecting the first period of lockdown which will inform activity going forward even though some of the data will be out of date quite quickly. Action: Members are asked to provide feedback on the draft provided and the presentation to the PSB support team.</p>	All
8.2	<p>It will be important to be sure that all this information can go into the public domain. Partners have provided information expressly for use in the CIA in most cases and PSB members present had no objections to sharing this data. Some data collected for other purposes e.g. business grant data or crime data may need to be included at a higher geographical level to ensure nothing is identifiable. Data Cymru will do a disclosure check to ensure GDPR compliance. Action: The task and finish group will meet shortly and work with Data Cymru on permissions.</p>	T&F group
9	NRW Funding	
9.1	<p>NRW will provide £25k pa for this and the following 3 years to support PSB's to deliver their wellbeing plans with a particular focus on a green recovery and the climate and nature emergencies such as work to the response to the open and green spaces survey to support volunteering. Action: MB will meet with ME to discuss and the Assets sub board will</p>	MB/ ME HH/ Assets sub board.

	put together their proposals. Action: The PSB support team and Assets Sub Board to prepare the submission to the fund	
10	Cwm Taf and Bridgend Community Wealth Building Project	
10.1	WG have engaged CLES to support PSBs to build community wealth by using procurement to optimise leverage within supply chains. Bridgend PSB have said they want to be involved in this project and a workshop is planned jointly with Cwm Taf PSB to identified a key sector, theme or progressive procurement approach that one anchor institution, or a group of anchor institutions are interested in pursuing. Action: PSB members are asked to identify their procurement leads to take part in the workshop.	All
10.2	Business in Focus are working with organisations to breakdown tenders to make them accessible for local businesses and also supporting SME's to be able to tender. Action: Business in Focus will be involved in the workshop	KC
11	Any other business	
11.1	JCP have seen significant impacts, which will feed into the CIA, with increased pressures expected from the end of furlough and the closure of Ford Bridgend. The kickstart scheme for 16-25 year olds encourages employers to offer a year's contract with financial support from the programme. PSB members are encouraged to take part in the scheme. Bridgend college and BCBC are already signed up. Unemployment in Bridgend for young people has risen to 1192 which presents a long term risk if these young people do not get into work. Action: PH to forward details for PSB members on kickstart and provide data for the CIA.	PH
12	Next meeting	
	The next scheduled meeting is 14 th December 2020.	

Action Log		
Item	Action	By whom
3.1	Action: members to feedback any amendments to the terms of reference to the PSB support team.	All
3.2	Action: MB to remain as chair.	MB
6.1	Action: ask volunteers to register on the BAVO volunteering portal	HH
6.2	Action: share a meeting request to PSB members for the LDP workshop.	HH
8.1	Action: Members are asked to provide feedback on the draft CIA provided and the presentation to the PSB support team.	All
8.2	Action: The task and finish group will meet shortly and work with Data Cymru on permissions.	T&F group
9.1	Action: MB will meet with ME.	MB/ME
9.1	Action: The PSB support team and Assets Sub Board to prepare the submission to the fund	Assets sub board/HH
10.1	Action: PSB members are asked to identify their procurement leads to take part in the workshop.	All/JJ
10.2	Action: Business in Focus will be involved in the workshop	KC
11.1	Action: PH to forward details for PSB members on Kickstart and provide data for the CIA.	PH