

Notes of Bridgend Public Services Board Meeting
20 July 2016
Civic Centre, Bridgend

Attendance	Organisation
Alison Standfast	Welsh Government (AS)
Darren Mephram	BCBC (Chair) (DM)
Deanne Martin	CRC Wales (DMa)
Hilary Dover	ABMU (HD)
Huw Jakeway	SWFRA (HJ)
Joanne Davies	ABMU (JD)
Judith Tomlinson	PHW (JT)
Martin Jones	SWP (MJ)
Martyn Evans	NRW (ME)
Wendy Evans	Office of Police and Crime Commissioner (WE)
Apologies	
Alyson Francis	Welsh Government
Andrew Davies	ABMU
Bonnie Navarra	Office of Police and Crime Commissioner
Eirian Evans	NPS Wales
Katy Chamberlain	Business in Focus
Peter Vaughan	SWP
Sian Harrop Griffiths	ABMU
Simon Pirotte	Bridgend College
Stephen Cook	V2C
Stuart Parfitt	SWP
Vaughan Jenkins	SWFRA
Also in attendance	
Judith Jones	PSB Partnership Support
Yuan Shen	PSB Partnership Support

Agenda item	Comments	Action
1	Welcome	
1.1	DM welcomed all to the meeting and asked for brief introductions for the benefit of new members.	
2	Minutes of the Meeting held on 13 May 2016 and Matters Arising	
2.1	The minutes were read and approved as a true record.	
2.2	The mechanism for the payment of £10k from ABMU to be agreed. Action: YS to follow up	YS
3	PSB Focus and Purpose Session (Economy)	
3.1	DM gave an update on progress since the last meeting. He summarised the content of the PSB Focus and Purpose document previously circulated. He hoped that the outcome of today's discussion would shape the agenda for future meetings.	
3.2	DM suggested that the board should select one priority from the	

	document for discussion and that sufficient time allocated to ensure input from all board members. He recommended a half day workshop format, possibly start with a broad session on the economy, which was agreed. ME offered to provide a facilitator for the workshop. DM asked that the board take advantage of the offer of facilitators from NRW. Action: ME to arrange NRW facilitators for the workshop	ME
3.3	MJ commented that this would be really useful to capture key developments and avoid duplication. It would help make the link between SWP and the economy	
3.4	ME questioned whether the best approach would be to go through each item on the document or should it be organisation by organisation. It was agreed that the Sept workshop would be focused on the economy and the related items.	
3.5	JT commented that Bridgend's transport plan should be included.	
3.6	HJ need to focus on what is the added value and, what difference can be made.	
3.7	HD identified the potential for the development of a Primary Care Academy in Bridgend. Swansea University has access to funding through the Swansea City Deal.	
3.8	YS gave an overview of recently published population data, lack of quality jobs, more children living in poverty and an increase in the number of working age population with no qualifications	
3.9	HJ asked if WIMD data could be made available. Action: YS to provide relevant WIMD data	YS
3.10	DM stated that the Well Being Assessment will inform PSB, but members already have an understanding of what can be achieved.	
3.11	DM suggested the workshop should include a 'State of the Nation' plus experts on economic initiatives eg City Deal.	
3.12	AS agreed this sounds like a balanced approach, WG could source experts for the workshop. Action: YS/JJ to liaise with WG	YS/JJ
3.13	DM agreed PSB needs to go the extra mile and NPS/CRC would welcome guidance on how that can contribute to some of the 'less obvious' goals.	
3.14	WE suggested this approach could inform the future PSB and sub group structure. Police and Crime Commissioner looking at structures at present. She also asked that Horizon scanning be included in the workshop, particularly the position on EU funded projects	
3.15	JD cautioned not to lose sight of the Swansea City Deal and the opportunities it could bring to Bridgend. She also mentioned the need to keep focussed during the workshop and suggested a clear brief for members' contribution be developed.	
3.16	ME recently attended a Harbour Way Enterprise Zone meeting. The initiative led by Stephen Kinnock MP. Chris Sutton from CBI gave an excellent all Wales view. He suggested that Chris Sutton to come to give a presentation on the economy. ME also suggested that the workshop could also invite the city regions – Cardiff or Swansea to give a presentation. Action: ME to provide contact details of Chris Sutton	ME
3.15	DM summed up the discussion: Next PSB meeting on 23 September to be extended to half a day Session to provide a 'State of the Nation' position statement and expert advice on the local economy, plus workshop discussion. It was suggested that the workshop be structured to bring out what is going	JJ DM JJ

	<p>well; any duplication of efforts and missed opportunities; any significant gaps; and significantly what next.</p> <p>Outline of the session to be circulated for comments</p> <p>NRW to provide facilitators for the session</p> <p>New venue to be arranged</p> <p>PSB 'workshop' meetings to be arranged every other month:</p> <p>November 2016</p> <p>January 2017</p> <p>March 2017</p>	<p>ME</p> <p>DM/YS</p> <p>JJ</p>
4	PSB Focus and Purpose Session (Health)	
4.1	JT made reference to the Making a Difference Report recently published by Public Health Wales, and gave a briefing summary of the key findings re life expectancy and healthy life expectancy.	
4.2	The report provides evidence and expert opinion in support of preventing ill health and reducing inequality. JT suggested this might be the basis for the November workshop. This was agreed. Action: JJ to circulate the reports	JJ
4.3	A discussion followed regarding the LSB Healthy Programme Board and whether it should continue in its current format. JT stated it was important not to lose sight of the good work of the board eg teenage pregnancy.	
4.4	HD suggested the meeting planned for 7 September go ahead with a single agenda item of the PHW Making a Difference report and a discussion on how to take it forward. Action: JJ to circulate papers and work with JT on a presentation for the Healthy Programme Board	JJ
5	Any Other Business	
5.1	JT identified some errors on the PSB Focus and Purpose document which she offered to correct. Action: JT to send corrections to JJ	JT
5.2	JJ raised a point on behalf of Heidi Bennett, who asked for papers to be circulated 10 days prior to meetings. DM stated that as the future meetings will be workshop based this should not be an issue.	
7	Date of Next meeting	
7.1	23 September 2016 – (meeting to be extended to a half day)	